



221 North LaSalle Street, Suite 200 • Chicago, Illinois 60601-1214
Telephone: (312) 782-5442 • Fax: (312) 782-4431

SUB FAX NUMBER (312) 782-7240

SUPPLEMENTAL UNEMPLOYMENT PLAN / ADDITIONAL SECURITY BENEFIT PLAN

ELIGIBILITY PROVISIONS AND CLAIM PROCEDURE

The following provisions govern supplemental unemployment benefits (“SUB”) from both the Additional Security Benefit Plan (“ASB”) and the Supplemental Unemployment Benefit Fund.

1. A participant must be registered and available for work. Journeymen must register in person at the L. U. #134 Referral Hall at 1140 West Lake Street – Oak Park, IL . Apprentices must report to the Training Center at 6201 West 115th Street – Worth, IL.
2. Participants who have never collected SUB or have not collected SUB within the past 52 consecutive weeks must have at least 1040 hours in the most recent 4 contribution quarters prior to the lay-off date. Participants who have received SUB within the past 52 weeks must have worked 320 hours within a 26 consecutive week period.
3. If a participant is employed during 4 consecutive weeks after applying for SUB, they must re-qualify for SUB. A new application must be filed, and all eligibility requirements must be met. A new 7 day waiting period will apply. Participants must notify the Fund Office when they accept employment in Local 134 or any other jurisdiction.
4. Eligibility for SUB is terminated if a participant is unavailable to work for any reason, or a participant does not comply with the Daybook Referral System. In these cases, eligibility will be reinstated when a participant works a total of 20 days within a 5 consecutive week period.
5. A participant must file an application for SUB within 7 calendar days of the lay-off date. Application forms for journeymen are available at the L.U. #134 Referral Hall or the EIT Fund Office at 221 North LaSalle Street – Suite 200. Apprentices must file an application at the Training Center.

Journeymen are required to present a severance notice indicating the reason for the lay-off is “lack of work” or “reduction in work force”. The date of the severance notice is the “lay-off date”.

6. Applications must be made within 7 calendar days of the lay-off date. Benefits commence with the 8th consecutive day of unemployment. If an application is made after the 7th consecutive day benefits will begin on the date the application was filed. Failure to file within 7 days will result in forfeiture of benefits. **NO BENEFITS WILL BE PAID RETROACTIVELY.**



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7. Participants are eligible for SUB for weeks that they receive unemployment compensation from the state. Participants must submit copies of unemployment check stubs for each week of SUB they wish to apply for. Copies of check stubs may be faxed, mailed, or presented in person at the Fund Office within 14 days of the pay date on the check stub. **BENEFITS WILL NOT BE PAID ON CHECK STUBS RECEIVED AFTER THE 14 DAY DEADLINE. NO EXCEPTIONS WILL BE MADE.** No benefits are paid if unemployment is the result of a strike or work stoppage.

All state unemployment check stubs must be presented to the Fund Office no later than 12:00 noon. on Thursday. All checks are issued via the US Post Office on Fridays. Check stubs received after the 12:00 deadline will be paid the following week.

8. A participant who accepts employment for 1 or 2 days out of a week is entitled to reduced SUB benefits. The benefit is reduced proportionately by thirds. For example, employment for 1 day reduces the benefit 1/3 – 2 days of employment reduces the benefit 2/3.

9. The first 13 weeks of SUB comes from a participant's ASB Account. Benefits for weeks 14 – 52 of unemployment come from the Supplemental Unemployment Benefit Plan. If a participant exhausts their ASB account balance before the 13th week of unemployment, they must continue submitting check stubs for any subsequent weeks of unemployment. When they have been unemployed for 14 consecutive weeks, they are eligible for SUB benefits from the Supplemental Unemployment Benefit Plan. However, the Trustees may discontinue SUB benefits from the Supplemental Unemployment Benefit Plan at any time. Consequently, there may be times when no SUB benefits are available for weeks 14 – 52 of unemployment.

Please contact the ASB/SUB staff at the Fund Office if you have any questions.